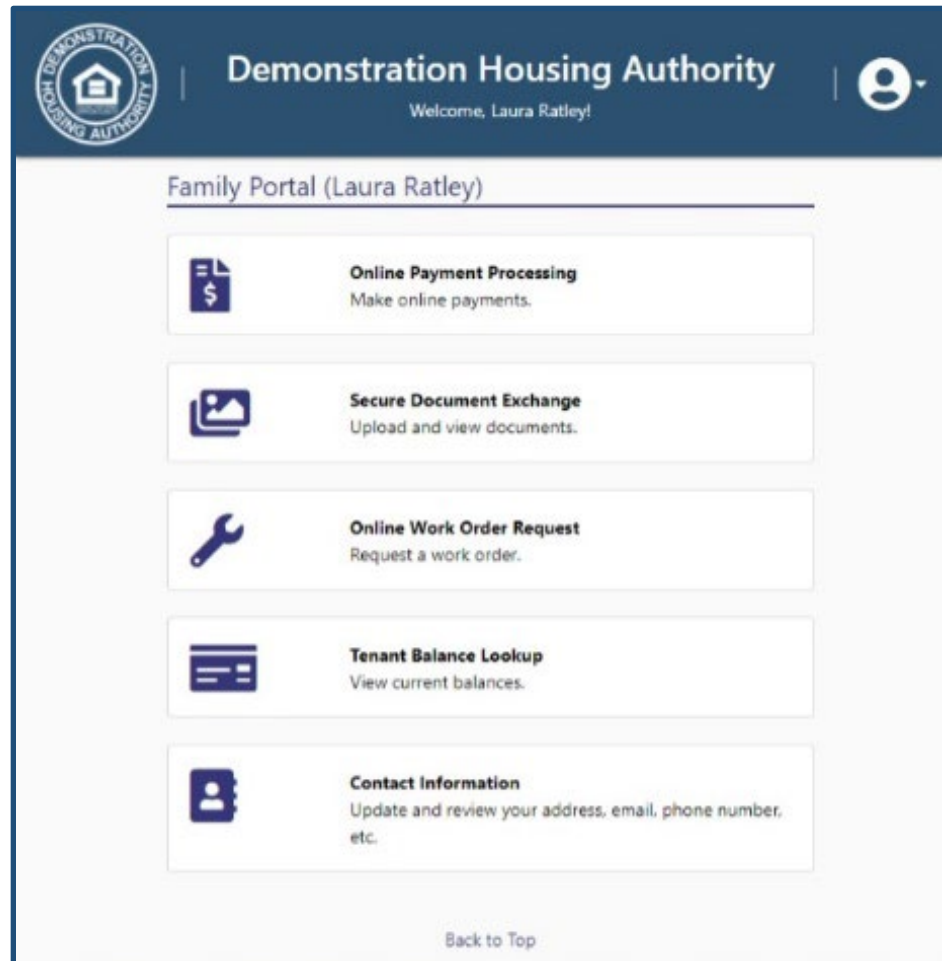# INTRODUCING THE TENANT PORTAL

The Tenant Portal gives you easy access to:

- ➢ View Your Rent Balance/Payment History
- ➢ Pay Rent Online
- ➢ Submit Work Order Requests
- ➢ View/Edit Contact Information
- ➢ View/Edit Bank Account Information
- ➢ Secure Document Exchange

How to Access Your Tenant Portal

You will receive an email/letter from Jefferson Village Apartments which will give you instructions for logging into your Tenant Portal. When you receive your registration code you can access your tenant portal by visiting www.watkinsglenha.org.

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If you have any questions about accessing the Tenant Portal,
using the helpful features, or paying rent online,
please contact the Leasing Office of Jefferson Village Apartments at 607-535-2640.